



## PowerPoint 2007 Bible

*Faihe Wempen*

Download now

[Click here](#) if your download doesn't start automatically

# PowerPoint 2007 Bible

*Faithe Wempen*

## **PowerPoint 2007 Bible** Faithe Wempen

Creating a good presentation is much more than just clicking a few dialog boxes and typing some text. It requires knowledge and planning—lots of it. With the PowerPoint 2007 Bible you will not only be able to build a presentation with PowerPoint, but you'll also be able to explain why you made the choices you did, and you'll deliver that presentation smoothly and with confidence.

Experienced PowerPoint presenters will find the book full of coverage of Microsoft's new Office user interface for PowerPoint, including the innovative Ribbon. Anyone using PowerPoint will appreciate the advice on how to avoid really bad PowerPoint, get beyond bullet points, and engage the audience by creating PowerPoint presentations that don't suck.

Valuable CD-ROM included! The CD-ROM included with the book contains more than 500 ready-to-use PowerPoint templates, backgrounds and themes from some of the best-known professional PowerPoint designers

Some of the topics covered include:

- Getting familiar with PowerPoint, the new tabs and Ribbon, the Office menu, SmartArt, and PowerPoint views
- Delivering an effective presentation from identifying your audience and purpose through developing the content and rehearsing to preparing the room and equipment and finally getting on stage
- Working with slides, text, and text formatting including the right fonts for your presentation format
- Laying out slides and presentations with layouts, masters, backgrounds, and the new PowerPoint 2007 Themes
- Working with tables and including tabular material and data from Word or Excel
- Drawing, working with photos and using charts, clip art, and PowerPoint 2007's new SmartArt
- Adding sound effects, music, video, and soundtracks
- Creating animations and transitions
- Supporting your audience and presentation with handouts, speaker notes, and outlines
- Working with PowerPoint's live presentation tools including on-screen controls, backup slides, custom shows, preparing your presentation for use on another computer, and preparing your AV equipment or projectors
- Building other presentation types including a self-running kiosk and a web and CD/DVD presentations
- Sharing and collaborating on presentations on a LAN or using the new SharePoint Slide Library
- 4 special labs to help you put all of your PowerPoint skills to use in great content including presenting content without Bullet lists
- The CD-ROM included with the book contains more than 500 ready-to-use PowerPoint templates, backgrounds and themes from some of the best-known professional PowerPoint designers

 [Download PowerPoint 2007 Bible ...pdf](#)

 [Read Online PowerPoint 2007 Bible ...pdf](#)



## **Download and Read Free Online PowerPoint 2007 Bible Faith Wempen**

---

### **From reader reviews:**

#### **Larry Hunter:**

Do you one of people who can't read satisfying if the sentence chained in the straightway, hold on guys this kind of aren't like that. This PowerPoint 2007 Bible book is readable by you who hate the perfect word style. You will find the information here are arrange for enjoyable reading experience without leaving also decrease the knowledge that want to give to you. The writer associated with PowerPoint 2007 Bible content conveys the thought easily to understand by a lot of people. The printed and e-book are not different in the articles but it just different such as it. So , do you nonetheless thinking PowerPoint 2007 Bible is not loveable to be your top collection reading book?

#### **John Casteel:**

Precisely why? Because this PowerPoint 2007 Bible is an unordinary book that the inside of the reserve waiting for you to snap the item but latter it will zap you with the secret the idea inside. Reading this book adjacent to it was fantastic author who write the book in such awesome way makes the content interior easier to understand, entertaining approach but still convey the meaning thoroughly. So , it is good for you for not hesitating having this any more or you going to regret it. This unique book will give you a lot of benefits than the other book include such as help improving your proficiency and your critical thinking approach. So , still want to hold off having that book? If I were you I will go to the book store hurriedly.

#### **Joseph Cole:**

PowerPoint 2007 Bible can be one of your beginner books that are good idea. We all recommend that straight away because this book has good vocabulary that will increase your knowledge in terminology, easy to understand, bit entertaining but nevertheless delivering the information. The writer giving his/her effort to get every word into enjoyment arrangement in writing PowerPoint 2007 Bible however doesn't forget the main stage, giving the reader the hottest and also based confirm resource info that maybe you can be among it. This great information can drawn you into fresh stage of crucial contemplating.

#### **Rita Furguson:**

That e-book can make you to feel relax. That book PowerPoint 2007 Bible was multi-colored and of course has pictures on the website. As we know that book PowerPoint 2007 Bible has many kinds or variety. Start from kids until adolescents. For example Naruto or Private investigator Conan you can read and think you are the character on there. Therefore not at all of book are usually make you bored, any it can make you feel happy, fun and chill out. Try to choose the best book in your case and try to like reading which.

**Download and Read Online PowerPoint 2007 Bible Faithe Wempen  
#CJYTUPN6DLI**

## **Read PowerPoint 2007 Bible by Faithe Wempen for online ebook**

PowerPoint 2007 Bible by Faithe Wempen Free PDF d0wnl0ad, audio books, books to read, good books to read, cheap books, good books, online books, books online, book reviews epub, read books online, books to read online, online library, greatbooks to read, PDF best books to read, top books to read PowerPoint 2007 Bible by Faithe Wempen books to read online.

### **Online PowerPoint 2007 Bible by Faithe Wempen ebook PDF download**

#### **PowerPoint 2007 Bible by Faithe Wempen Doc**

#### **PowerPoint 2007 Bible by Faithe Wempen Mobipocket**

#### **PowerPoint 2007 Bible by Faithe Wempen EPub**